

Extended Care Schedule and Information

Back by popular demand, WEMS will be offering extended hours before and after our regular hours.

AM PROGRAM

The morning session will be a time of preparation for the day and work time. Upon arrival at the building, please proceed to the classroom where the program will be held. Please sign your child in at the classroom.

- 7:45 Children arrive and put belongings in designated storage bin, including a cover sheet and blanket brought from home if the child is staying for afternoon extended care. Parents sign in. Children assist with classroom preparation activities.
- 8:00 Children begin work time.
- 8:40 Children clean up and prepare to be dismissed to classrooms
- 8:45 Children are escorted to their classes by assistant teacher.

PM PROGRAM

The afternoon will begin with time spent outdoors. All children will then have a rest time. During rest time quiet music will be played and the children may look at books. After 1/2 hour, those who fall asleep will be able to remain asleep in one area of the classroom, while those who do not fall asleep will get up and begin work time. This work time will include a variety of activities which are not in the classroom during morning work time to provide additional choices.

- 12:45 Children arrive from classrooms and put belongings in designated storage bins.
- 1:00 Outdoor time
- 1:30 Children get settled on their mats for rest/nap time.
- 2:00 Children who are not asleep, get up, put their mats away, and participate in work time. Children who are asleep continue to sleep.
- 2:30 Children who are asleep are woken up, put away their mats and join work time.
- 3:00 Afternoon and Elementary children who are staying arrive. Children help prepare a community snack and clean up.
- 3:15 Story time.
- 3:30 Outdoor time.
- 4:00 Children continue work time and homework time.
- 4:50 Children clean up, gather their belongings and are escorted for dismissal. Parents sign out at front desk. The child's cover sheet and blanket will be placed in their bag to be brought home, laundered before next usage.

PAYMENT

Children can be enrolled for any number of days. Payment can be made on a contract or by purchasing coupon booklets. To enroll, please complete and return a contract for each child attending. You will then be given a statement based on the number of days the student will attend each year. Payment can be made annually, quarterly or monthly on an annual contract. Spaces will be filled on a first come first served basis. Extended care sessions will begin the first full week of school. Extended care is closed when school is closed. Please note that there is a \$15.00 per 15 minute (or any part thereof) late fee for children picked up after 5:00pm.

FEES

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| Morning Session | \$5.00 per day for students who attend 4 or 5 days a week. \$7.00 per day for students who attend 3 days a week. \$10.00 per day for students who attend 1 or 2 days a week. |
| Afternoon Session | \$5.00 per hour for students who attend 4 or 5 days a week. \$7.00 per hour for students who attend 3 days a week. \$10.00 per hour for students who attend 1 or 2 days a week. \$10.00 one-time charge for school issued rest mat |

DROP-IN COUPONS

In response to requests by parents, we also offer our extended care sessions on a drop-in basis. Below follows the method WEMS has established to accommodate the occasional need of families to have care for their children beyond their contracted hours.

- Morning Extended Care coupons are sold in books of four for \$40.00. Each \$10.00 coupon is good for one morning session.
- Full Afternoon Extended Care coupons are sold in books of four for \$160.00. Each \$40.00 coupon is good for one afternoon session from 1:00-5:00 p.m.
- 1/2 Afternoon Extended Care coupons are sold in books of four for \$80.00. Each \$20.00 coupon is good for one afternoon session either from 1:00-3:00 or 3:00-5:00 p.m.
- Coupons purchased are not refundable.
- A 24-hour advance reservation must be made. Requests are accommodated on a space-available basis. In addition, a family must be current in their coupon payments for any previous visits.
- Coupon must be presented to the front desk for redemption.